

Attendance

Although roll is not usually taken, each student is responsible for the contents of all lectures, announcements and handouts given during the regularly scheduled class period!

Cell Phones and Pagers

During lectures and exams all cell phones and pagers brought into the classroom must be put in "silent" mode. **Interruptions will result in ejection of the violator from the lecture.**

Students with Disabilities

Students who need to request accommodations based on a disability are required to register each semester with the Disability Services and Programs(DSP). A letter of verification for approved accommodations can be obtained from DSP. The letter of verification must be delivered to the instructor or the TA during the semester you are enrolled in this course and should be obtained and **at least one week** prior to the first scheduled exam. If you have any questions concerning this procedure, please call DSP at (213) 740-0776. DSP is located in STU 301, 8:30 am -5:00 pm.

Testing Procedure (Midterms and Final)

There must be at least one empty seat, aisle or wall immediately to the left and to the right of each student taking the exam.

Each student must bring his/her student I.D. card bearing the student's picture. Paid fee bills are NOT sufficient. The I.D. should be placed on the empty desk next to you.

If a hat with a visor is worn during an exam, the visor must extend toward the rear.

Your signature should be placed on the exam **immediately** upon receipt of the exam. Extra exams should be immediately returned to the person proctoring the exam.

Interruptions

If you must be late to lectures due to a previous class at the opposite end of campus, inform the instructor so that seating accommodations can be arranged to minimize interruption of the lecture.

Additional Provisions All policy statements included in the "SCampus (year), A Guidebook for USC Students" are hereby adopted. (on-line version available at www.usc.edu/scampus). Also see "Trojans for Integrity" website: www-scf.usc.edu/~tfi

Course Outline: The "Course Outline" is only an approximation to the material covered in the course. Minor deviations should be expected.